

**MINUTES OF THE MONTHLY MEETING OF OXENHOPE PARISH COUNCIL HELD ON
WEDNESDAY 12TH AUGUST 2015 AT OXENHOPE METHODIST CHURCH,
COMMENCING AT 7:30 PM**

Present: Cllr Tony Maw
Cllr David Ashcroft
Cllr Derrick Hopkinson
Cllr Joyce Harrop
Cllr Peter McManus

In attendance: Worth Valley Ward Councillor Russell Brown (7.30 – 8.15)
Councillor John Huxley, Chairman of Haworth Cross Roads &
Stanbury Parish Council (7.30 – 8.15)
Police Sergeant Chris Watson (7.30 – 8.00)
No members of the public

62/15. Apologies consented to

Cllr Jonathan Gill (work commitments)
Cllr Penny Cusdin (family commitments)
Cllr Ken Eastwood (family commitments)

63/15. No disclosures of Interest

64/15. No applications for Dispensation

65/15. Guest Speakers

Cllr Maw welcomed Sergeant Chris Watson, Ward Councillor Russell Brown and Councillor John Huxley to the meeting.

Sergeant Watson thanked the parishioners of Oxenhope for the assistance given in locating a man suffering from dementia the previous day. Despite engaging the help of the mountain rescue team and using the Police helicopter, the missing man was found by a local resident who had responded to a social media call for help. Sergeant Watson confirmed that the crime figures for the village were as expected for the time of year with the exception of theft from motor vehicles and theft of motor vehicles. Rural car parking areas were being targeted by criminals and Sergeant Watson gave the reminder to always remove valuables from sight and to always lock vehicles when unoccupied. The Police were working with Council Wardens and a mobile bike team had been deployed to help catch these criminals.

Cllr Ashcroft raised his concern as regards speeding motorists especially on Station Road. Agreed that PCSO Farooq would continue his speed watch checks on Station Road.

Cllr Maw brought to the attention of Sergeant Watson the traffic hazard being caused by approximately 20 geese as they go 'walkabouts' from the Jew Lane mill pond onto Station Road. Cllr Maw confirmed that the problem had been highlighted to Bradford Council's Highways Department and that a response was awaited.

Cllr Russell Brown reported on the recent Penistone Hill litter-pick which attracted two volunteers from Oxenhope. Cllr Brown confirmed that Liz Parker had 'clearing-up kits' available for community litter picks etc. Cllr Brown confirmed that he had attended Oxenhope School for the Sir Gary Verity opening of the bike shed.

Cllr John Huxley gave an update on the Haworth, Cross Roads and Stanbury Neighbourhood Development Plan. In the near future a total of 3,642 leaflets with a questionnaire would be delivered to every household in the Parish. In due course the NDP committee would be formally consulting Oxenhope Parish Council and Keighley Town Council to discuss the future overlapping land. The NDP committee had decided not to take the full powers but instead to work along side Bradford. The NDP committee strongly believe that when the Plan is

SIGNED 9th September 2015

1685

PAGE NUMBERING CHECKED.....

published that it will give the Parish Council more control. Bill Caulfield of Bradford Council has already confirmed that the principal authority will have to take notice of the published NDP unless there is an overriding factor. Cllr Huxley was still unsure as to what these overriding factors could be. Following the intervention of English Heritage, the number of new dwellings to be built in the Haworth, Cross Roads and Stanbury Parish has been reduced from 630 to 400 and members of the Parish Council had already identified existing brownfield sites where a total of 340 new houses could be built. The NDP committee were close to producing a draft NDP. To date the NDP had cost £10k and a further funding application of £7.5k had been submitted. From day 1 the NDP committee had engaged the services of Mike Dando of Planning Aid. Cllr Huxley confirmed that Community Infrastructure Levy was the overriding factor to complete a NDP as a small percentage of each levy will be paid to the parish council. This future additional funding will allow Haworth, Cross Roads and Stanbury Parish Council to undertake projects that otherwise would not go ahead.

66/15. Minutes of meetings

The minutes of the Parish Council meetings held on 8th July were proposed as a correct record by Cllr Ashcroft and were signed by the Chairman.

No matters arising

The August Outstanding Issues Report was duly noted.

Matters arising:

The Clerk agreed to chase Ian Oddy as the road-side vegetation on the left approaching Old Oxenhope Lane from Haworth was seriously narrowing Marsh Lane.

67/15. Public question time

No matters raised.

68/15. Planning

Resolved:

That the Parish Council raise no objections re 15/02631/HOU – Retrospective application for side extension at 5 Mill Lane

15/02694/HOU – Replace existing timber windows/doors with UPVC units at 29 Lower Town Mills. Members of the Parish Council concur with the objections already raised by the Design and Conservation Team dated 5th August 2015, namely the visual impact as the use of UPVC in one property was likely to create a differentiation in terms of the appearance of the buildings which will appear quite incongruous and at odds with the uniformity of appearance of the group. This will harm the character and appearance of the conservation area. Members of the Parish Council also agreed that if the planners were minded to approve the application then determination should take place at a Planning Panel Meeting.

That the Parish Council raise no objections re 14/04006/SUB01 – Submission of details to comply with conditions 3, 4, 5 and 6 of permission 14/04006/FUL dated 3/12/14: Construction of temporary office and accommodation complex and access path at Manorlands, Keighley Road

That the Parish Council raise no objections re 15/03066/FUL – Timber lodge – annex to farmhouse and alterations to barn at South View Farm, Upper Marsh Lane

That the Parish Council raise no objections re 15/02746/HOU – Construction of sun lounge extension to rear and canopy extension to detached garage at Millcote House, 7 Perseverance Fold

69/15. Hebden Bridge Road lay-by

Resolved:

SIGNED 9th September 2015

That the Parish Council does not take over legal ownership of the lay-by.

70/15. Rose Garden

Resolved:

To authorise the application to Bradford Council to make the Rose Garden a community asset.

71/15. Safety Inspection Reports

Resolved:

To note the July Safety Inspection Reports for Marsh Common and the Allotments.

72/15. Correspondence

Resolved:

- a) To note the e-mail dated 3rd July received from Shabir Mohammed, Housing Development & Enabling Manager re s106 monies amounting to £52k. Agreed that the £52k alone would not purchase a property in Oxenhope and therefore it should be used to upgrade Leemingbeck Close on West Drive so that sufficient numbers of dwelling units were DDA compliant. The Clerk to write to Shabir Mohammed.
- b) To note the e-mail dated 23rd July received from a concerned parishioner re lack of mobile toilets for the Straw Race . Agreed that the Clerk should invite members of the Straw Committee to the next Parish Council meeting on 9th September.
- c) To note the email dated 6th July received from Kevin Whitaker, Area Highways Manager (Northern Area) re various matters recently reported to Highways Department. Agreed that the geese problems around the Station Road/Jew Lane vicinity should be deferred until a further response from Highways Department had been received following Cllr Maw's e-mail on 10th August.

73/15. Reports

- a) School Governors. Cllr Ashcroft confirmed that he had nothing significant to report as the Summer School holidays had begun.
- b) Rights of Way. Cllr Hopkinson sought permission from members to confirm the Parish Council's agreement to install two new footpath signs, one near Thornton Moor Reservoir (on Sawood Lane) as this was the junction of a number of routes including the Millennium Way, Bronte Way, Calder Aire Link as well as other footpaths/bridleways providing access towards Ogden and Leeming. The other sign will be on land known as Stones Common. Exact wording for both signs had not been agreed but Darren Hinchliffe of Bradford Council's Rights of Way Department was liaising with the Peak & Northern Footpath Society on this matter. Members of the Parish Council agreed nem.con.
- c) Oxenhope Community Centre. Cllr Maw reported that the estimate for the work required on the toilets had come in higher than expected, however, work was due to commence imminently.
- d) Perseverance Mill s106 monies. Cllr Maw reported that Mick Priestley was currently on holiday leave but he would make contact with him on his return to arrange a meeting to discuss the s106 monies.

74/15. Financial Matters

Resolved:

- a) To authorise the following accounts for payment:

Payee	Cheque no.	Amount	Description
Three	Direct Debit	£25.00	Monthly mobile phone bill
Gratuity Account	Transfer	£30.08	Monthly transfer
Elaine Pearson	Standing Order	£786.52	Monthly salary
Friends Of Haworth & Worth Valley Fire Station	101137	£500.00	Funding assistance
AWB Charlesworth Solicitors	101138	£480.00	Professional fees re abortive lease

SIGNED 9th September 2015

			from Keyland Developments Limited
Penny Cusdin	101139	£27.00	Travelling expenses
Npower Ltd	101140	£82.53	Christmas lights energy consumption
Digital Nomads Limited	101141	£180.00	Domain name transfer fee & annual registrar charge
Digital Nomads Limited	101142	£875.99	www.oxenhope.org.uk design & development, training workshop, annual hosting including support & maintenance and annual domain name registration

b) To note the following trial balance:

Analysis	A/c				Grand Total	Budget remaining
	Current	Deposit	Gratuity			
001. Balance b/fwd	1723.92	30442.65	3137.00		35303.57	
002. Transfer	-7150.40	7000.00	150.40			
01. Precept	15330.00				15330.00	
04. Bank Interest Business Base Rate		4.11			4.11	
08. Rent Allotment Holders	337.00				337.00	
09. Bank Interest - Gratuity Account			0.42		0.42	
119. PAYE & NIC	-144.92				-144.92	
120. Clerk's monthly salary	-3803.04				-3803.04	£6,136.96
121. Subscriptions	-561.00				-561.00	£239.00
122. Insurance	-470.75				-470.75	£24.25
123. Audit Fee	-50.00				-50.00	
124. Room Hire	-90.00				-90.00	£230.00
125. Stationery & printing	-459.4				-459.4	
126. Postage	-0.95				-0.95	
128. Christmas Lights	-497.13				-497.13	
129. Travel & subsistence	-143.51				-143.51	
130. Grants via Participatory Budgeting	-1000.00				-1000.00	£1,000.00
131. Allotments	-539.52				-539.52	
134. Reserves	-1207.00				-1207.00	
135. Mobile phone	-155.27				-155.27	£129.73
138. Training	-250.00				-250.00	
139. Outreach	-125.00				-125.00	£250.00
142. Contribution towards the 812 service	-500.00				-500.00	
145. Website	-875.99				-875.99	
Grand Total	-£632.96	£37,446.76	£3,287.82		£40,101.62	

75/15. Minor items and items for the next agenda

Minor items:

- Agreed that Cllr McManus approach John Dennis of British Cycling and Sir Gary Verity of Welcome to Yorkshire as regards a joint venture to install a permanent memorial at the Hebden Bridge Road lay-by to mark the occasion that the 2014 Tour de France came through Oxenhope.
- Agreed that the Clerk write to Highways Department to thank them for the recently extensive drainage work undertaken on Hill House Edge Lane.
- Agreed that Cllr Ashcroft discuss with the School Governors to determine the School's responsibilities as to maintaining allotment plot number 1.
- Agreed that the Clerk contact Lawn Order to undertake work as previously agreed at Marsh Common.

SIGNED 9th September 2015

1688

PAGE NUMBERING CHECKED.....

- e) Agreed that Cllr Hopkinson attend e-on's next meeting re Ovenden Moor Windfarm on 3rd September.

Items for the next agenda:

- f) To discuss whether or not the Parish Council was going to proceed with a Neighbourhood Development Plan.

76/15. To note the date, time and venue of the next meeting

Monthly meeting on Wednesday 9th September at 7.30 p.m. at Oxenhope Methodist Church.

The Chairman closed the meeting at 21.09 p.m.

SIGNED 9th September 2015

1689

PAGE NUMBERING CHECKED.....