

**MINUTES OF THE MONTHLY MEETING OF OXENHOPE PARISH COUNCIL HELD ON
WEDNESDAY 6TH AUGUST 2014 AT OXENHOPE METHODIST CHURCH, COMMENCING
AT 7:30 PM**

Present: Cllr Neal Cameron
Cllr Penny Cusdin
Cllr Reg Hindley
In attendance: Two members of the public (7.30 – 8.16)

65/14. Apologies consented to

Cllr Derrick Hopkinson (family commitments)
Cllr Pauline Bedford (family commitments)
Cllr Tony Jones (family commitments)
Cllr Tony Maw (family commitments)
Cllr David Ashcroft (work commitments)

66/14. No Disclosures of Interest

67/14. No applications for Dispensation

68/14. Minutes of meetings

The minutes of the Parish Council meeting held on 9 th July were proposed as a correct record by Cllr Hindley and were signed by the Chairman.

No matters arising

The August Outstanding Issues Report was duly noted.
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No matters arising

69/14. No Guest Speakers

70/14. Public question time

No matters raised.

71/14. Planning

14/02870/HOU – Replacing existing conservatory with single storey rear extension at Lower Naylor Hill Farm, Black Moor Road. The Parish Council raised no objections.

72/14. Marsh Common

Resolved:

- a) That the longevity of Marsh Common be a future agenda item.
- b) To authorise expenditure of £400 to have Lawn Order trim the paths and watercourses over the next twelve months (£250 from the Marsh Common budget and £150 from the Contingency budget)
- c) To authorise a local farmer to graze sheep at Marsh Common during the months of October to March inclusive. In return the farmer will ensure all fencing is maintained in good order.
- d) That the Parish Council arrange annual working parties in the Autumn to cut down and burn the Japanese knotweed. The local farmer and his son agreed to be part of the working party.

73/14. Annual Report

To authorise the second draft of the e-Annual Report for 2013 - 14

74/14. Correspondence

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To receive the following previously circulated communications and to formulate responses, if appropriate:

- a) Agreed that the Clerk forward the e-mail dated 14th July received from a concerned parishioner re Hebden Bridge Car Park onto Highways Department to request their views.
- b) Agreed to note the e-mail dated 28th July received from Rev Nigel Wright re the next edition of Outreach and that the Clerk use the e-Annual Report (minus the photographs) for the Parish Council's page in Outreach.

75/14. Financial Matters

- a) To authorise a financial contribution of £100 towards the printing of a leaflet as per e-mail dated 28th July received from the Chairman of Hebden Bridge Walkers Action (£100 from the Contingency budget)
- b) To authorise the printing and folding of 1,000 copies of Cllr Maw's designed leaflet of Oxenhope at a cost of £527 (£250 from the Marketing budget, £204 from the Printing & Stationery budget and £73 from the Contingency budget)
- c) To authorise the following accounts for payment:

Payee	Cheque no.	Amount	Description
Orange	Direct Debit	£28.24	Mobile phone charges from 17 th July to 16 th August
Gratuity Account	Transfer	£29.43	Monthly transfer
Elaine Pearson	Standing Order	£730.08	Monthly salary
Pauline Bedford	101095	£3.50	An additional allotment water key
Oxenhope Methodist Church	101096	£58.00	Room hire

- d) To note the following trial balance:

Analysis	A/c			Grand Total	Budget remaining
	Current	Deposit	Gratuity		
001. Balance b/fwd	811.70	29424.41	2780.43	33016.54	
002. Transfer	-9147.15	9000.00	147.15		
01. Precept	14495.00			14495.00	
04. Bank Interest Business Base Rate		4.46		4.46	
05. Grants Received	875.00			875.00	
06. VAT repayment	194.24			194.24	
08. Rent Allotment Holders	367.00			367.00	
09. Bank Interest - Gratuity Account			0.35	0.35	
119. PAYE & NIC	-214.75			-214.75	
120. Clerk's monthly salary	-3650.60			-3650.60	£6,234.77
121. Subscriptions	-604.00			-604.00	£266.00
122. Insurance	-481.09			-481.09	£13.91
123. Audit Fee	-50.00			-50.00	£200.00
124. Room Hire	-166.00			-166.00	£154.00
128. Christmas Lights	-82.46			-82.46	
131. Allotments	-11.77			-11.77	
135. Mobile phone	-144.11			-144.11	£154.91
139. Outreach	-125.00			-125.00	£250.00
142. Contribution towards the 812 service	-500.00			-500.00	
Grand Total	£1,566.01	£38,428.87	£2,927.93	£42,922.81	

76/14. Minor items and items for the next agenda

Minor items:

Cllr Cameron reported on his wasted journey to Shipley to attend the Area Planning Panel meeting. Unbeknown to Cllr Cameron and the Clerk the planning application for Middle Isle Farm had been withdrawn. Cllr Cameron, however, took the opportunity at Shipley to express to Martyn Burke members' concerns at being asked to comment on a domestic planning

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application for an extension which was to be used for the applicants' existing holiday letting business. Martyn Burke took on board the points made and confirmed that the applicants would need to submit a change of use application.

Items for the next agenda

- a) The longevity of Marsh Common
- b) Cllr Cameron's verbal report of his meeting with Integreatplus and members to discuss whether Oxenhope should pursue a Development Plan.

77/14. To note the date, time and venue of the next meeting

Monthly meeting on Wednesday 10th September 2014 at 7.30 p.m. at Oxenhope Methodist Church.

The Chairman closed the meeting at 20:30 p.m.