

**MINUTES OF THE MONTHLY MEETING OF OXENHOPE PARISH COUNCIL HELD ON
WEDNESDAY 10TH SEPTMEBER 2014 AT OXENHOPE METHODIST CHURCH,
COMMENCING AT 7:30 PM**

Present: Cllr Neal Cameron
Cllr Tony Maw
Cllr David Ashcroft
Cllr Pauline Bedford
Cllr Penny Cusdin
Cllr Derrick Hopkinson
In attendance: Worth Valley Ward Councillor Russell Brown
Worth Valley Ward Councillor Rebecca Poulsen
Miran Rahman, Keighley News Reporter
No members of the public

85/14. Apologies consented to

Cllr Tony Jones (family commitments)
Cllr Reg Hindley (family commitments)

86/14. Disclosures of Interest

Cllr Hopkinson, as a member of Oxenhope Social Club, declared a disclosable pecuniary interest in planning application 14/03630/FUL.

87/14. No applications for Dispensation

88/14. Minutes of meetings

The minutes of the Parish Council meetings held on 6 th & 27 th August were proposed as a correct record by Cllr Cusdin and were signed by the Chairman.
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No matters arising

The September Outstanding Issues Report was duly noted.

No matters arising

89/14. Guest Speakers

Cllr Poulsen reported that Youth Services were now the responsibility of Area Committees; a dog micro chipping event would be held at Holden Hall in September and that Childrens Centres were being consulted on again. Cllr Ashcroft confirmed that some schools would be interested in early school provision and as such schools clusters should be investigated. Cllr Poulsen confirmed she would be attending the drop in session re Childrens Centres at Keighley Civic Centre on 19th September and would feed in Cllr Ashcroft's suggestions. Cllr Poulsen also reminded members of the Worth Connecting Event on 11th September. Cllr Maw confirmed that he would make every effort to attend the event.

Cllr Brown confirmed that the large animation Tour de France displays were due to be taken down in October. Cllr Cameron requested that Cllr Brown keep the Parish Council within the loop of further updates.

90/14. Public question time

No matters raised.

91/14. Planning

14/03630/FUL – Demolition of existing building and replacement with blockwork/timber framed social club at Oxenhope Social Club, Lower Town. The Parish Council supported the application as outlined not including the second phase development which will need to be considered under a new application. Observations noted included there should be

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appropriate sound installation for the comfort of surrounding residents with appropriate provision for any outdoor smoking areas. Access and timing of deliveries also need to be appropriate to take into account the narrow access to the Club and surrounding residential properties.

To note the following decisions:

Planning permission granted - 14/01977/FUL – Installation of sixteen 250W ground mounted solar panels at land west of Egypt House

Withdrawn application – 14/01375/FUL – Retrospective application for the retention of agricultural building at Marsh Top Farm, 9 – 11 Marsh Lane

Withdrawn application – 13/04278/HOU – Amended plans re a two storey extension to rear at Middle Isle Farm, Isle Lane

92/14. Oxenhope Development Plan

Resolved:

- a) To note Cllr Cameron's verbal report of his meeting with Integreatplus which included his disappointment in having to meet Integreatplus on his own and he therefore questioned the importance of actually doing a Development Plan. Cllr Cameron had taken comfort from the Integreatplus representatives that under the Localism Act there is a statutory obligation of principal authorities, such as Bradford, to take notice of Neighbourhood Plans. It was likely that Integreatplus would be able to obtain funding of £7,500 from Planning England but that would still leave a potential shortfall of £4,500 to meet Integreatplus's fee. The Parish Council could either meet this shortfall from the Parish Council's reserves or raise next year's precept.
- b) That members should seriously consider over the next month or so whether Oxenhope should pursue a Development Plan. In the meantime it was agreed to invite Cllr John Huxley to a future Parish Council as Haworth had already embarked on their Development Plan. Cllr Cameron agreed to contact Cllr Adrian Naylor as Addingham had also started their Development Plan.
- c) To note the quote received from Integreatplus.

93/14. Allotments

Resolved:

- a) To note Cllr Bedford's verbal monthly report which included that Keighley Tree Services had done a good job and that one of the allotment holders had very kindly repaired the boundary wall. Cllr Bedford to thank the allotment holder concerned. Cllr Bedford to also have an informal chat with the new allotment holders to make sure everything is to their satisfaction and that they feel able to abide by the rules and regulations of their respective tenancy agreements.
- b) To note the September Safety Inspection Report.
- c) To defer whether there is a workable and affordable car parking solution at the Keighley Road allotments site. Cllrs Cameron and Hopkinson to meet Ian Mitchell on site.

94/14. Community Assets

It was agreed that Cllrs Cameron and Maw complete the paperwork to register Oxenhope Recreation Ground and Oxenhope Community Centre as community assets. The Clerk to request Belinda Gaynor to supply the paperwork. It was also suggested that the Cricket Club may wish to register the cricket field as a community asset and that the trustees may wish to register the Millennium Green.

95/14. Correspondence

To receive the following previously circulated communications and to formulate responses, if appropriate:

E-mail dated 2nd August received from a concerned parishioner re the Oxenhope Tour de France Hollywood sign was noted and it was agreed that Cllr Cameron contact Ian Horsfall in

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Planning Enforcement to discuss the matter. The Clerk to respond to the parishioner to keep the parishioner updated.

96/14. Reports

To receive the following reports or to note previously circulated reports:

- a) Oxenhope School Governors. Cllr Ashcroft confirmed that the next meeting of the School Governors would take place in a fortnight's time and he would provide a report at the next monthly meeting.
- b) Oxenhope Community Centre. Cllr Tony Maw reported that the floor had been done and that the new fire doors had been installed but unfortunately the doors had not been fitted satisfactorily. This had been reported and hopefully would be rectified shortly. Work was due to start imminently on the installation of the disabled toilet. Cllr Maw confirmed that so far they were under budget.

97/14. Financial Matters

- a) To authorise the following accounts for payment:

Payee	Cheque no.	Amount	Description
Orange	Direct Debit	£28.24	Mobile phone charges from 17 th August to 16 th September
Gratuity Account	Transfer	£29.43	Monthly transfer
Elaine Pearson	Standing Order	£730.28	Monthly salary
Keighley Tree Services	101097	£570.00	Work carried out at Oxenhope allotments
Yorkshire Water	101098	£90.83	Water usage at Oxenhope allotments

- b) To note the following trial balance:

Analysis	A/c			Grand Total	Budget remaining
	Current	Deposit	Gratuity		
001. Balance b/fwd	811.70	29424.41	2780.43	33016.54	
002. Transfer	-9176.58	9000.00	176.58		
01. Precept	14495.00			14495.00	
02. Worth Exploring Grants					
04. Bank Interest Business Base Rate		4.46		4.46	
05. Grants Received	875.00			875.00	
06. VAT repayment	194.24			194.24	
08. Rent Allotment Holders	367.00			367.00	
09. Bank Interest - Gratuity Account			0.35	0.35	
119. PAYE & NIC	-214.75			-214.75	
120. Clerk's monthly salary	-4380.88			-4380.88	£5,504.49
121. Subscriptions	-604.00			-604.00	£266.00
122. Insurance	-481.09			-481.09	£13.91
123. Audit Fee	-50.00			-50.00	£200.00
124. Room Hire	-166.00			-166.00	£154.00
128. Christmas Lights	-82.46			-82.46	
131. Allotments	-672.60			-672.60	
135. Mobile phone	-172.35			-172.35	£131.38
139. Outreach	-125.00			-125.00	£250.00
142. Contribution towards the 812 service	-500.00			-500.00	
Grand Total	£117.23	£38,428.87	£2,957.36	£41,503.46	

98/14. Minor items and items for the next agenda

Minor items:

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- a) Cllr Hopkinson to provide details to the Clerk of the recent problem of not being able to contact the Police on either 101 or on a PCSO's mobile phone number so that these details can be relayed to Police Sergeant Chris Watson.
- b) Cllr Maw to have a discussion the Co-op store manager to remind her of the store's authorised delivery hours as recently delivery vans had been arriving outside these authorised hours.

99/14. To note the date, time and venue of the next meeting

Monthly meeting on Wednesday 8th October 2014 at 7.30 p.m. at Oxenhope Methodist Church.

The Chairman closed the meeting at 21:10 p.m.

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