

**MINUTES OF THE MEETING OF OXENHOPE PARISH COUNCIL HELD ON WEDNESDAY
19TH FEBRUARY 2013 AT OXENHOPE METHODIST CHURCH, COMMENCING
AT 7:30 PM**

Present: Cllr Neal Cameron
Cllr Tony Maw
Cllr David Ashcroft
Cllr Pauline Bedford
Cllr Tony Jones

In attendance: Miran Rahman, Keighley News Reporter
Three members of the public

222/13. Apologies consented to

Cllr Reg Hindley (family commitments)
Cllr Penny Cusdin (family commitments)
Cllr Derrick Hopkinson (work commitments)

223/13. Disclosures of Interest

Cllr Ashcroft, owning a neighbouring property adjacent to Grid Ref: 403596 434574, declared an 'other interest' in planning application 13/00454/FUL.

224/13. No applications for dispensation had been received

225/13. No Guest Speakers

226/13. Minutes of meetings

The minutes of the Parish Council meeting held on 9th January were proposed as a correct record by Cllr Ashcroft and were signed by the Chairman.

No matters arising

The minutes of the WVJTC meetings held on 11th October 2012 and 30th January 2013 were noted.

Matters arising:

Cllr Cameron confirmed that the next meeting of the WVJTC would be considering widening the remit of the Committee to cover the Haworth Fire Station Project.

The February Outstanding Issues Report was duly noted.

No matters arising

227/13. Public question time

The meeting was adjourned to allow:

- a) A parishioner to query the progress made by the Parish Council in producing a Neighbourhood Plan. It was confirmed that the Parish Council had submitted to Bradford Council the Oxenhope Neighbourhood Area Application. If accepted by Bradford Council, the Application would then be subject to a six week consultation. Only one other parish council in the Bradford District had gone through this process and that was Ilkley Town Council. Cllr Cameron confirmed that the Neighbourhood Plan would not prevent Bradford Council's proposals to allow the building of 160 new houses in Oxenhope but the Plan would state the most appropriate locations for the new houses.
- b) A parishioner to confirm that the determination of planning application 12/04979/FUL - Construction of dwelling, access, parking and landscaping at land south west of 22

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Denholme Road was likely to take place at the Area Planning Panel Meeting on 6th March 2013. The Clerk was requested to make sure Cllr Hindley was available on 6th March to represent the Parish Council at the Panel Meeting.

- c) The applicant of planning application 13/00454/FUL to explain what had changed from the previous planning application.

228/13. Planning

13/00258/HOU – Construction of bay window and French doors with raised flagged area to front at 5 Station Road. The Parish Council raised no objections.

13/00090/FUL – Installation of a single micro scale wind turbine (14.97m to hub, 5.6m diameter blades) at Grange Farm House, Black Moor Road. The Parish Council raised the following objections: (i) The proposed development would introduce an incongruous and widely visible vertical element into this sensitive upland landscape, which frames the Worth Valley whose historical and literary associations are also central to the wider economic value of the area in tourism terms. The proposed turbine would be seen from a number of key vantage points and would result in significant harm to the character of the landscape that would outweigh its limited contribution towards overall renewable energy targets. As such the proposed development is contrary to Policies UDP3, UR3, NE3A and NR13 of the Bradford Replacement Unitary Development Plan (RUDP). (ii) By virtue of its prominent upland position, the proposed wind turbine would represent an encroachment of inappropriate development into the Green Belt that would have a harmful effect on the openness of the Green Belt and the purposes of including the land in it. Although mindful of the benefits of the proposal as a source of renewable energy, in this case, the negative impact on the openness and visual amenity of the Green Belt is not considered to be outweighed by any special circumstances, including the energy output of the turbine. Accordingly the proposal is considered to be contrary to Policy GB1 of the Bradford RUDP and the National Planning Policy Framework. . It was noted that if the planners were minded to approve the application then members of the Parish Council would require determination of this application at a Planning Panel meeting.

13/00454/FUL - Construction of two detached dwellings at Grid Ref: 403596 434574 Denholme Road. The Parish Council raised no objections.

13/00468/HOU - First floor extension over existing garage to form elderly person's annexe at Stoneleigh Shaw Lane. The Parish Council raised no objections.

The following decisions were noted:

Planning Permission Granted - 12/03631/FUL - Construction of agricultural building at 10 - 12 Moorside Lane

Planning Permission Granted - 12/03379/HOU - Renewal of planning application 09/02909/HOU dated 18/08/2009 :- Construction of double garage with granny flat & ground floor utility at Yew Tree Lodge Cross Lane

Planning Permission Granted - 12/03785/FUL - Construction of 3 town dwellings and 1 detached dwelling at land off Shaw Lane Hebden Bridge Road

Refusal of Planning Permission - 12/03603/FUL - Construction of sectional timber stables for private use at Sawood End Farm Sawood Lane

Refusal of Planning Permission - 12/03457/FUL - Installation of a single micro scale wind turbine (14.97m to hub, 5.6m diameter blades) at Hardnaze Farm Hard Nese Lane

Refusal of Planning Permission - 12/03833/FUL - Installation of two micro scale wind turbines (14.97m to hub, 5.6m diameter blades) at Cobling Farm, Sawood Lane

Refusal of Planning Permission - 12/03925/CLP - Construction of garage extension to existing property and construction of detached single garage at Ellarbank, Back Leeming

229/13. Consultations

Resolved:

- a) That the Parish Council did not respond to the consultation 'Bradford Council's School Transport Policy' but instead authorise Cllr Cameron to raise the matter with

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members of the Worth Valley Joint Transport Committee at their next meeting on 20th February 2013.

- b) That the Clerk submit 'Oxenhope Parish Council fully supports a Post Office in our local Co-op and look forward to it opening', in response to the consultation 'The proposed re-opening of Oxenhope Post Office at new location – The Co-operative, Station Road' was noted.

230/13. Tour de France

Resolved: To note that the Tour de France will be coming through Oxenhope on 6th July 2014 and that the Parish Council need to establish a Tour de France Committee. Cllr Ashcroft volunteered to chair the Committee and members of the Parish Council were requested to submit details of organisations, such as Oxenhope Straw Race etc., to the Clerk so that the organisations' representative(s) could be invited to the inaugural meeting of the Tour de France Committee.

231/13. LEA appointed Governor

Resolved: That the Parish Council supports the re-nomination of Cllr David Ashcroft as a LEA appointed Oxenhope School Governor, agreed nem.con.

232/13. Allotments

Resolved:

- a) To note the Allotment Holders' Open Forum notes taken by the Clerk at the Open Forum on 16th January 2013
- b) To note the revised Tenancy Agreement to be sent to allotment holders for feedback
- c) To agree that the 2012 charging structure for allotment plots is appropriate for 2013
- d) That the Clerk checks with the Parish Council's insurers that the current Safety Inspection Reports are in order.

233/13. Correspondence

Resolved:

- a) That the e-mail dated 11th January received from KWVR's Chairman re Liaison group between KWVR and Oxenhope Parish Council be noted and that the Clerk seek available dates from Dr Matt Stroh for the first liaison group meeting.
- b) That the e-mail dated 11th January received from Worth Valley Contact Point re feedback received from an Oxenhope parishioner be noted and that Cllr Cusdin continues to update the Facebook page (www.facebook.com/OxenhopeOnline) with monthly crime figures.
- c) That the e-mail dated 4th January received from Eagle Intermedia Publishing should be carefully considered by Cllr Penny Cusdin, Oxenhope Parish Council's Marketing and Information Representative, before accepting the Oxenhope related information links.
- d) That the e-mail dated 29th January received from KWVR's Insurances Director re insurance cover for Worth Exploring assets be noted.
- e) That the e-mails dated 18th January & 25th January received from Planning re 12/00938/TPOCN Tree works at the Rose Garden be noted and that the Clerk enquire how many complaints have been received and by whom.
- f) That the e-mail dated 8th February received from Keyland Developments Ltd re Keyland land at Oxenhope be noted and that Cllr Cameron respond that the Parish Council agree to the proposals in principle subject to planning permission.

234/13. Communications

Resolved:

- a) To note the actions taken by Craig Melia to resolve the Clerk's recent e-mail problems i.e. the Clerk now uses Gmail for incoming and outgoing mail.

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- b) To defer authorisation of the revised Parish Plan web page for www.oxenhope.org.uk until the March monthly meeting.

235/13. Reports

Resolved: To receive the following reports or to note previously circulated reports at the March monthly meeting:

- a) School Governors.
- b) Allotments.
- c) WVJTC meeting held on 30th January 2013.
- d) WE meeting held on 10th January 2013.
- e) Haworth Fire Station Project.
- f) Oxenhope Youth Club.
- g) Marketing meeting held on 6th February.
- h) Rights of Way.
- i) Oxenhope Community Centre.

236/13. Financial Matters

Resolved:

- a) That Cllr Maw puts on hold the writing of his draft report to secure, for Oxenhope, all of the 'Recreation' section 106 monies (£13,898) relating to planning application number 11/03373/MAF as building work has come to a standstill following Britannia Homes going into liquidation.
- b) That expenditure of £95 to obtain a replacement protective cover for the electrics in the Denholme Road telephone kiosk be authorised.
- c) That expenditure of £50 to repair the lighting in the Marsh Lane telephone kiosk be authorised.
- d) That the following accounts for payment, with the exception of the cheque for Vision ICT, be authorised:

Payee	Cheque no.	Amount	Description
The IT Trainer	101016	£144.00	Excel training
Oxenhope Methodist Church	101017	£54.00	Room hire
CJH Electrical Services Ltd	101018	£240.00	Repair and make good all festive lighting
Cultrix Ltd	101019	£22.80	Annual hosting fee for www.worthexploring.co.uk
Vision ICT	101020	£66.00	Biennial fee for .gov.uk from April 2013 until March 2015
Gratuity Account	Transfer	£29.14	Monthly transfer
Elaine Pearson	Standing Order	£689.70	Monthly salary

- e) That the following trial balance be authorised:

Analysis	A/c			Grand Total	Budget remaining
	Current	Deposit	Gratuity		
001. Balance b/fwd	23329.25	392.81	2075.22	25797.28	
002. Transfer	-30320.54	30000.00	320.54		
01. Precept	16380.00			16380.00	
02. Worth Exploring Grants	11109			11109	
04. Bank Interest Business Base Rate		10.27		10.27	
07. Unpresented cheque	2.00			2.00	
09. Bank Interest - Gratuity Account			0.81	0.81	
10. Allotments Grant	406.00			406.00	
119. PAYE & NIC	-976.81			-976.81	
120. Clerk's monthly salary	-7586.10			-7586.10	£2,353.90
121. Subscriptions	-905.00			-905.00	-£54.00
122. Insurance	-503.72			-503.72	£1.28

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123. Audit Fee	-415.00		-415.00	
124. Room Hire	-246.00		-246.00	£74.00
125. Photocopying & stationery	-916.86		-916.86	£44.29
126. Postage & telephone	-48.48		-48.48	£1.52
128. Christmas Lights	-325.98		-325.98	
129. Travel & subsistence	-91.00		-91.00	£59.63
130. Grants	-600.00		-600.00	
131. Allotments	-78.27		-78.27	
133. Contingency Fund	-389.67		-389.67	£16.95
134. Reserves	-513.00		-513.00	
135. Recreation Ground Improvements	-3000.00		-3000.00	
136. Worth Exploring	-22.8		-22.8	
137. Section 137	-17.00		-17.00	
138. Training	-392.00		-392.00	
140. Oxenhope Youth Club	-1322.00		-1322.00	
142. Rose Garden/Millennium Green improvements	-38.69		-38.69	
145. Website	-565.00		-565.00	
146. Oxenhope Fete	53.01		53.01	
Grand Total	£2,005.34	£30,403.08	£2,396.57	£34,804.99

237/13. Minor items and items for the next agenda

Minor Items:

- a) It was agreed that the Parish Council's article for the next edition of Outreach should include (i) a Facebook update (www.facebook.com/OxenhopeOnline) written by Cllr Cusdin; (ii) Cllr Jones's press release regarding Oxenhope Post Office; (iii) notification that the Parish Council would be establishing a Tour de France Committee and; (iv) the Parish Council would be acquiring, subject to planning permission, a three acre site within the Oxenhope boundary and invites parishioners expressions of interest for allotment plots.

Items for the next agenda:

- b) To adopt a revised set of standing orders following the new Code of Conduct
- c) To adopt disciplinary and grievance procedures following NALC's Legal Topic Note 22
- d) To discuss the best way forward in ensuring an in-depth bio-diversity study is undertaken in the near future for Oxenhope

238/13. Councillors Surgeries

Resolved: That Cllrs Jones and Maw will attend the surgery on 13th March from 7.00 – 7.30 p.m.

239/13. To note the date, time and venue of the next meeting

- Monthly meeting on Wednesday 13th March 2013 at 7.30 p.m. at Oxenhope Methodist Church.

The Chairman closed the meeting at 21:10 p.m.

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