

**MINUTES OF THE PLANNING MEETING OF OXENHOPE PARISH COUNCIL HELD ON
WEDNESDAY 23RD OCTOBER 2013 AT OXENHOPE METHODIST CHURCH,
COMMENCING AT 7:30 PM**

Present: Cllr Neal Cameron
Cllr Tony Maw
Cllr Pauline Bedford
Cllr Penny Cusdin
Cllr Reg Hindley
Cllr Derrick Hopkinson (7.30 – 9.23)
Cllr Tony Jones

In attendance: No members of the public

127/13. Apologies consented to

Cllr Ashcroft (business commitments)

128/13. Disclosures of Interest

Cllr Cameron, an Asda employee, declared a disclosable pecuniary interest re planning application 13/04110/FUL - Redecoration of the existing entrance doors frames and installation of a new AC condenser unit to the rear elevation at The Co-operative 24 Station Road.

129/13. No applications for Dispensation

130/13. Public question time

No matters raised.

131/13. Highway problems

Resolved:

- a) That Cllr Jones and the Clerk take up the matter of vehicles parked on Denholme Road adjacent to the renovated dwellings at 71 – 75 Denholme Road with Highways Department. Cllr Cameron also offered to take the matter up with the Planning Department.
- b) That no further action should be taken regarding the vehicles parked on Station Road adjacent to the newly constructed dwellings on the site of Perseverance Mill, as it was felt the matter was aggravated by the unfinished building work. It was further acknowledged that the parked vehicles do actually slow down traffic.
- c) That the matter regarding vehicles parked on Mill Lane during KWVR's Enthusiast's Week-end 11th – 13th October should be deferred to later in the meeting when Cllr Jones would give his report of his meeting with a KWVR representative.

132/13. Planning

13/04085/HOU - Partial demolition and extension of detached garage and glazed link to dwelling at Horkinstone Barn Denholme Road. The Parish Council objected on the grounds of (i) proportionality; previously the conversion of the ancillary building into the garage had been acceptable but this proposal to extend the garage and to introduce the glazed link was regarded as disproportionate; (ii) design; the glazed link and big balcony feature was not in keeping with the Oxenhope Village Design Statement and with surrounding properties. It was further agreed that if the Planning Department were minded to approve this application, then determination should take place at a Planning Panel Meeting.

SIGNED 13th November 2013

1568

PAGE NUMBERING CHECKED.....

13/04110/FUL - Redecoration of the existing entrance doors frames and installation of a new AC condenser unit to the rear elevation at The Co-operative 24 Station Road. The Parish Council raised no objections.

13/04278/HOU - Two storey extension to rear at Middle Isle Farm Isle Lane. Members of the Parish Council were confused with the poor quality of the drawings to make an informed view. However, the apparent walling up of an internal door makes it look as though the proposed extension will become an independent dwelling and if that's the case then different planning matters would have to be considered. The Parish Council objected on the grounds that (i) the wrong planning permission was being sought; (ii) the extension would cause excessive ribbon development i.e. a linear straggle, far removed from a typical long house structure; (iii) the removal of the archway would be detrimental to the original appearance of the dwelling; (iv) the choice of materials were not in keeping with the locality. It was further agreed that if the Planning Department were minded to approve this application, then determination should take place at a Planning Panel Meeting.

133/13. Participatory Budgeting

Resolved:

To note Cllr Hopkinson's thoughts on how this year's Participatory Budgeting should be conducted and the draft documentation was approved. It was further agreed that the Parish Council's participatory budgeting should be advertised immediately to attract as many applications (for a maximum amount of £250 per application) by 4th December. Cllr Cameron added that a more parishioner proactive approach should be adopted when the Parish Council sets it precept.

134/13. Correspondence

Resolved:

- a) To note the e-mail dated 9th October received from Local Development Framework re Oxenhope Area Application
- b) To note the e-mail dated 8th October received from Environmental Health Services re North Birks Farm
- c) To note the e-mail dated 12th October from Martin Wood and e-mail dated 11th October from Yorkshire Water re land adjacent to Keighley Road.

135/13. Worth Exploring Interpretative Panels at Keighley and Ingrow Stations

Resolved:

- a) To note the initial proofs
- b) To approve the revised scripts

136/13. Financial Matters

Resolved:

- a) To note the internal and external auditors reports for the financial year ending 31st March 2013
- b) To authorise the following accounts for payment:

Payee	Cheque no.	Amount	Description
Stephen Brown	101050	£50.00	Internal auditor's fee
PKF Littlejohn LLP	101051	£240.00	External auditor's fee
Paul Cannon	101052	£47.00	To replace cheque number 101047 which was made payable, in error, to PC Consulting rather than to Paul Cannon

137/13. Dog Fouling Awareness Signs

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1569

PAGE NUMBERING CHECKED.....

Resolved:

To leave the Dog Fouling Awareness signs situated in their existing locations around the village and for Cllr Jones to install a further sign at Leeming Reservoir.

138/13. Reports

Resolved:

- a) To note Cllr Jones's verbal report re the meeting with a KWVR representative to discuss what arrangements have been made to keep local residents informed of the forthcoming Beer & Music Festival. This included noting that a KWVR letter had been hand delivered to local residents which included two complimentary rail tickets per letter. Following the lack of cones on Mill Lane for KWVR's Enthusiasts Week-end, cones were now present on Mill Lane for the forthcoming Beer & Music Festival on 24th – 27th October.
- b) To note Cllr Jones's verbal report on the successful plant exchange schemes during the summer at the telephone kiosks on Denholme Road and Marsh Lane. This included noting that the schemes were well received with the Leeming plant exchange doing better than the one in Marsh. The Leeming telephone kiosk was now being used as a book exchange and the intentions for both kiosks next year was to use them to grow lettuces etc so that local parishioners could come and pick the produce.

139/13. Minor items and items for the next agenda

Minor items:

- a) Cllr Cusdin explained that she and the Clerk would be meeting Rev. Nigel Wright on 8th November to discuss the possibilities of a more joined up communication approach with parishioners.
- b) Cllr Cusdin enquired as to whether temporary signage could be erected in the village to direct lorry drivers with deliveries to Perseverance Fold. The Clerk agreed to investigate the request with Highways Department.

140/13. To note the date, time and venue of the next meeting

- Monthly meeting on Wednesday 13th November 2013 at 7.30 p.m. at Oxenhope Methodist Church.

The Chairman closed the meeting at 21:31 p.m.

SIGNED 13th November 2013

1570

PAGE NUMBERING CHECKED.....