

**MINUTES OF THE MONTHLY MEETING OF OXENHOPE PARISH COUNCIL HELD ON
WEDNESDAY 11TH MARCH 2015 AT OXENHOPE METHODIST CHURCH, COMMENCING
AT 7:30 PM**

Present: Cllr Tony Maw
Cllr Pauline Bedford
Cllr Penny Cusdin
Cllr Reg Hindley
Cllr Derrick Hopkinson

In attendance: Liz Parker, Keighley Co-ordinator's Office
Worth Valley Ward Councillor Rebecca Poulsen
One member of the public

196/15. Apologies consented to

Cllr Neal Cameron (work commitments)
Cllr David Ashcroft (work commitments)
Cllr Tony Jones (family commitments)

197/15. No disclosures of Interest

198/15. No applications for Dispensation

199/15. Guest Speakers

Ward Councillor Rebecca Poulsen confirmed that le Tour de Yorkshire would be in Oxenhope on Sunday 3rd May around 3 o'clock. Unlike le Tour de France, major road closures would not happen as the cyclists would be escorted by Police out riders. The trustees of the Millennium Green had been awarded the last of the Worth Valley Ward funding of £1k and this money would be spent on the existing notice board and towards the general upkeep of the Green. As from 1st April the Ward Councillors would cease to get any further allocations of Ward funding. It was confirmed that the section 106 monies relating to the site of Perseverance Mill amounted to £14k and these monies had to be spent on improving recreational facilities in the Worth Valley. Cllrs Maw and Hopkinson confirmed that they needed to put a case together to ensure the section 106 monies would be spent in Oxenhope. Councillor Poulsen concluded her report by confirming that the Bradford Council budget was set last week.

The Chairman welcomed Liz Parker. Ms Parker explained that she had attended the meeting to gain a better understanding of what Oxenhope parishioners were concerned about. Cllr Maw confirmed that there were a number of concerns which included the lack of youth workers to continue the running of the successful Oxenhope Youth Club, speeding motorists in the village, increasing road-side vegetation which make many of the roads in the village narrow e.g. Denholme Road, unreliable current SatNav instructions which result in delivery vans using unsuitable lanes such as Heights Lane, lack of public conveniences in the village which result in Postmen having to resort on asking local residents to use their facilities and irresponsible dog owners allowing their dogs to foul pavements in the village. Ms Parker duly noted the concerns and explained that the Green Dog Walkers Scheme would be promoted over the Summer.

200/15. Minutes of meetings

The minutes of the Parish Council meetings held on 11 th February were proposed as a correct record by Cllr Hopkinson and were signed by the Chairman.

No matters arising

The March Outstanding Issues Report was duly noted.

Matters arising:

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Agreed that the Clerk should remind Ian Oddy in Highways Department that the increasing vegetation on road sides were making many roads in the village very narrow and jeopardised the safety of road users. Denholme Road was given as an example.

201/15. Public question time

The meeting was adjourned to allow a local parishioner to share his concerns as regards the Hebden Road/Haworth Road junction. The parishioner explained that the sight lines were poor for the motorists turning right at the junction to join Haworth Road and suggested a roundabout would be safer than the existing road junction. It was explained to the parishioner that the junction was not within the Oxenhope Parish and Cllr Poulsen added that it would be very expensive to change the existing road layout to incorporate a roundabout. Nevertheless it was agreed that the Clerk should report the parishioner's concerns to Highways Department.

202/15. Planning

Resolved:

That the Parish Council raise no objections re 15/00638/HOU – Two storey infill extension between the existing house and garage at Horkinstone Barn, Denholme Road.

203/15. Correspondence

Resolved:

To note e-mail dated 4th March received from a concerned resident re recent criminal activity on Shaw Lane. [Post meeting note: the response received from Police Sgt. Watson to the e-mail was forwarded onto the concerned resident.]

204/15. Participatory Budgeting

Resolved:

- a) To note that Wednesday 25th March is the date booked for the Public Meeting and that the meeting will commence at 7.45 p.m. at Oxenhope Methodist Church
- b) To agree the draft e-mail to be sent to applicants
- c) To agree the draft press release

205/15. Tour de Yorkshire

Resolved: That members would maintain a watching brief on this year's Tour de Yorkshire and decide whether further action, such as the purchase of bunting, would be required for next year's Tour de Yorkshire.

206/15. Marsh Common

Resolved: To note the February Safety Inspection Report.

207/15. Reports

- a) Allotments. Cllr Bedford confirmed that she would be giving to the Clerk the cheques received from allotment holders in respect of this year's rent.
- b) Oxenhope Youth Club. Cllr Cusdin confirmed that the Youth Club would finish end of April for the summer. During the break the future Youth Club sessions would be planned along with how best to utilise the Youth Club's funds.
- c) Rights of Way. Cllr Hopkinson confirmed that there was nothing significant to report.
- d) Oxenhope Community Centre. Cllr Maw reported that currently only small maintenance jobs were being carried out at the Community Centre.

208/15. Financial Matters

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Resolved:

- a) To agree to the transfer of the Worth Valley Joint Transport budget from Keighley Town Council to Haworth, Stanbury & Cross Roads Parish Council.
 b) To authorise the following accounts for payment:

Payee	Cheque no.	Amount	Description
Orange	Direct Debit	£29.04	Mobile phone charges from 17 th February to 16 th March
Gratuity Account	Transfer	£30.08	Monthly transfer
Elaine Pearson	Standing Order	£741.84	Monthly salary
Vision ICT	101113	£66.00	Biennial fee for .gov.uk
Yorkshire Water	101114	£8.27	Standing charge only for the water supply at Oxenhope Allotments
Elaine Pearson	101115	£1,999.07	Clerk's expenses including purchase of a MacBook Pro to replace the Parish Council's Hewlett Packard laptop

- c) To agree to transfer £10.80 from reserves to cover the current deficit of £10.80 on mobile phone expenditure.
 d) To note the following trial balance:

Analysis	A/c			Grand Total	Budget remaining
	Current	Deposit	Gratuity		
001. Balance b/fwd	811.70	29424.41	2780.43	33016.54	
002. Transfer	-1355.11	1000.00	355.11		
01. Precept	14495.00			14495.00	
02. Oxenhope Conservation Initiative	1037.72			1037.72	
04. Bank Interest Business Base Rate		14.27		14.27	
05. Grants Received	875.00			875.00	
06. VAT repayment	194.24			194.24	
07. Unpresented cheque	100.00			100.00	
08. Rent Allotment Holders	421.00			421.00	
09. Bank Interest - Gratuity Account			1.11	1.11	
10. Allotments Grant	467.00			467.00	
119. PAYE & NIC	-661.40			-661.40	
120. Clerk's monthly salary	-8821.80			-8821.80	£1,063.57
121. Subscriptions	-775.00			-775.00	£95.00
122. Insurance	-481.09			-481.09	£13.91
123. Audit Fee	-290.00			-290.00	
124. Room Hire	-288.00			-288.00	£32.00
125. Stationery & printing	-420.38			-420.38	£191.60
126. Postage	-59.52			-59.52	£0.48
128. Christmas Lights	-82.46			-82.46	
129. Travel & subsistence	-25.40			-25.40	£124.60
130. Grants via Participatory Budgeting					
131. Allotments	-725.65			-725.65	
133. Contingency Fund	-936.50			-936.50	
134. Reserves	-447.45			-447.45	
135. Mobile phone	-342.98			-342.98	-£10.80
136. Worth Exploring	-30			-30	
137. Section 137	-17.00			-17.00	
138. Training	-79.00			-79.00	
139. Outreach	-250.00			-250.00	£125.00
141. Marsh Common	-120.00			-120.00	£150.00
142. Contribution towards the 812 service	-500.00			-500.00	
144. Use of David Pearson & Associates premises	-275.00			-275.00	

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Grand Total	£1,417.92	£30,438.68	£3,136.65	£34,993.25
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209/15. Minor items and items for the next agenda

Minor items:

- a) Cllr Maw confirmed that despite Scar Top Pine deciding not to continue financing the 812 bus service, the bus route would continue to include Scar Top Pine as it was regarded the most suitable termination point for the bus drivers.
- b) It was agreed that the Clerk, Cllr Cameron and Cllr Cusdin would be members of the new Oxenhope Parish Council website working group and that their first meeting should take place immediately following the April Planning meeting at 8 p.m. Cllr Cusdin confirmed that she would invite Ken Eastwood to this meeting.
- c) It was agreed that Cllr Cusdin should share on Facebook that the Parish Council currently have three Parish Councillor vacancies. [Post meeting note: Following Cllr Bedford's decision not to stand for election in May, there were four vacancies.]
- d) Agreed nem. con that the Clerk's draft article for the Easter edition of Outreach should be submitted to Reverend Nigel Wright.
- e) Agreed that the Clerk should report the repair work required at the seating area on Marsh Lane (adjacent to the Moorhouse Lane/Marsh Lane junction) to Highways Department.

210/15. To note the date, time and venue of the next meeting

Monthly meeting on Wednesday 8th April 2015 at 7.30 p.m. at Oxenhope Methodist Church.

The Chairman closed the meeting at 20.41 p.m.

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