

**MINUTES OF THE MONTHLY MEETING OF OXENHOPE PARISH COUNCIL
HELD ON WEDNESDAY 10TH JANUARY 2018 AT OXENHOPE METHODIST
CHURCH, COMMENCING AT 7:30 PM**

Present: Cllr Ken Eastwood (Chair)
Cllr Penny Cusdin
Cllr David Ashcroft
Cllr Robert Goulding
Cllr Joyce Harrop
Cllr Tony Maw

In attendance: Worth Valley Councillor Russell Brown
Miran Rehman
Rev. Cat Thatcher
Mrs Marie Copley, Ward Officer
Mrs Alice Jones, Deputy Headteacher Oxenhope CofE Primary School
Mr Philip Balmforth, Keighley and Worth Valley Railway
2 members of the public

01/18 Apologies for absence and reason approved

Cllr Derrick Hopkinson (illness) and Cllr Peter McManus (abroad).

02/18 Disclosures of Interest

None.

03/18 Applications for a Dispensation

None received.

04/18 Minutes of Meetings (previously circulated to Members)

- a) The minutes of the Parish Council's monthly meeting held on 13th December 2017 were confirmed as a true and correct record.
- b) Matters arising from the minutes:
Cllr Cusdin pointed out that training in safeguarding is required as part of the Safeguarding Policy approved at the December Parish Council meeting. Cllr Brown stated that Chris Farquhar at Bradford MBC might be able to provide training. Cllr Ashcroft said that he would follow this up.
- c) January Outstanding Issues report.
Cllr Maw said there is no progress on the Section 106 money and suggested this is included in the Neighbourhood Development Plan (NDP).

It was noted that the overgrowing vegetation at Whin Knowle has been removed.

Cllr Ashcroft stated that most of the grit bins appear to have been topped up.

05/18 Public Question Time

None.

06/18 Guest Speakers

Signed.....

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a) **Police**

Apologies had been received from Sergeant Softley. The Police report provided was read out by the Clerk.

The new ward PC is Marcus Edwards. On 26th March there will be two more sergeants as the force goes back to three neighbourhood policing teams.

There had been 40 calls for service between 10th December and 10th January, the majority on 15th / 16th December due to black ice and traffic issues on the Hebden Bridge Road.

There has been one theft of a generator from a site on Denholme Road, one theft from a motor vehicle and a burglary at Perseverance Fold.

Cllr Brown reported that he had recently been to a meeting with Peter Softley, who had said to ring 999 if any suspicious activity was noticed in the early hours.

It was also stated that funding is available from the Police and Crime Commissioner for crime prevention and diversion schemes.

b) **Worth Valley Ward Councillors**

Apologies had been received from Cllr Poulsen. There were no updates or questions for Cllr Brown.

b) **Oxenhope CofE Primary School**

Mrs Alice Jones, Deputy Headteacher at Oxenhope School, said there had been lot of sporting successes at the school. Two teams had entered the cross country competition at Cliffe Castle. Following on from this some pupils had been selected and could possible represent Yorkshire.

This weekend there was a table tennis final and the school was also involved in their first hockey tournament, which was due to the school's sports champion promoting hockey.

The pupils now have Oxenhope red and white running vests, which Mrs Jones showed to the meeting. They will be used by the cross country running club, promoting pride in Oxenhope and the school.

The school is also involved in a mental health pilot, working with the NHS to develop resilience in pupils. If successful, this could be a Yorkshire wide scheme.

She reported that the Key Stage 1 Nativity was very successful. The Christmas carol service was held in school as the pavements were too slippery for the pupils to walk up to the church as was originally planned.

The school is developing a community cohesion plan, which aims to link the school and the wider community. There will be a Community week, looking at the history of village. She asked if anyone knew people who could talk about this, then please contact her at the school. This work was also about promoting British values.

Signed.....

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The School Council and Safety Squad had met with Mr. Parkin. This was part of work to develop the pupil voice, which was also being done through links with a school in Bingley.

Cllr Ashcroft offered to help with community events, while Cllr Harrop offered to help with developing a choral speaking group.

Cllr Brown suggested that Kash Singh and the organisation he founded, One Britain One Nation, could be a useful contact.

Church

Rev. Thatcher reported there had been the usual programme of Christmas events. Numbers attending had increased which was good and she welcomed everyone to attend the Church.

07/18 Tour de Yorkshire 2018

Cllr Brown gave a presentation on possible ways of Oxenhope celebrating the Tour de Yorkshire cycle race coming through the village on Sunday 6th May. The race will come from Hebden Bridge, through the centre of the village and then head to Haworth.

He stated some funding may be available from Bradford MDC and was looking to see if funding may be available from the Parish Council. He showed a variety of signs and plaques with Yorkshire roses, in white, yellow and blue.

He stated he would like to work with the school, producing more plaques as this would help develop interest in Science, Technology, Engineering and Maths (STEM) subjects.

Mrs Jones said the school would be interested in working on a large sign, while councillors thoughts that lots of small rose plaques might work best through the village. Cllr Brown asked for anyone who might like a larger sign on their land to get in touch with him.

As the Tour de Yorkshire will be just after the local elections, Cllr Brown offered to install the plaques when removing election posters.

He pointed it that it is only 16 weeks until the race.

Possible groups who would be interested in helping with plaques included the Young Farmers and the Pensioners' club at the Bay Horse Pub.

Cllrs Eastwood and Goulding asked about the cost of the signs and plaques. Given that it was likely to involve one and half days work, Cllr Brown estimated a large sign would be around £300. The small Yorkshire rose plaques were likely to be around £2 each. It was suggested that they could be sold as souvenirs. The idea of a community event at the school to decorate the Yorkshire rose plaques was mentioned.

The question of a large sign or banner for the Rose Garden was also mentioned.

It was agreed that Cllr Eastwood would contact Cllr Brown to get more information on costs and this will then be an agenda item next time.

Cllr Brown was thanked for attending the meeting and left the meeting.

Mrs Jones, Rev. Thatcher, and the two members of the public also left the meeting.

08/18 Keighley and Worth Valley Railway (KWVR)

Philip Balmforth said it had been a very successful year for the KWVR, with over 105,000 visitors. Numbers had been boosted by the visit of the Flying Scotsman in March.

This year there will be 50th anniversary celebrations for the preservation society in June, with a visit from the Royal Scot steam engine.

Last year's beer and music festival suffered from poor weather so numbers were down but it was still a successful event.

The Santa specials had been very busy and councillors reported that the general feeling was that KWVR had managed this well, with limited disruption in the village.

Mr. Balmforth then talked about the planning application put in by KWVR. This was not for a new café as these plans are currently on hold. The application is for a portacabin in the station yard behind the buffet car. He reported there were difficulties with the ground work.

The application is for a temporary portacabin. The application is for 2 years, with the hope that in this time a decision on a café can be taken, with the aim of using the concrete base under the portacabin. KWVR have written to residents who objected to the previous planning application.

Cllr Eastwood asked if the work would create any employment. Mr. Balmforth said no. KWVR currently employ a full time catering manager, plus staff on zero hours contracts, but there were no plans for additional employment.

Mr. Balmforth was thanked for his contribution and left the meeting.

09/18 Ward Officer

Mrs Marie Copley introduced herself as the new Ward Officer. She talked about her previous work as a Ward Officer and stated she wanted to help further develop links between the Parish Council and Bradford MDC.

She mentioned that the Tour de Yorkshire went through Queensbury last year but not this year. She said she would investigate if there were any resources in Queensbury, which might be useful for Oxenhope.

She was thanked for attending the meeting and left.

Signed.....

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10/18 Planning

Resolved:

The following planning applications were considered: -

- a) **17/06348/FUL** Conversion of barn to 2 No 2 bedroom cottages at Hanging Gate Farm, Hanging Gate Lane, Oxenhope BD22 9RJ. The Parish Council raised no objection, but wanted to note their concern over the limited parking, with only one car parking space per property planned.
- b) **16/03574/SUB01** Submission of details required by conditions 2 and 4 of planning permission 16/03574/FUL at Ellarbank, Back Leeming, Oxenhope BD22 9NN. The Parish Council raised no objection.
- c) **17/06753/HOU** Two storey extension to front and single storey rear and side extensions at 4 Crossfield Road Oxenhope BD22 9SD. The Parish Council raised no objection.
- d) **17/06908/OUT** Demolition of existing buildings and construction of terrace of 3 dwellings at premises adjoining West Shaw Farm West Shaw Lane Oxenhope BD22 9QR. The Parish Council raised no objection, but wanted to note their concern over the limited parking, with only one car parking space per property planned.
- e) **17/06953/FUL** Temporary permission to site portable cabin (two year period) at Rail 403270 435464 Moorhouse Court Oxenhope. The Parish Council raised no objection, but wanted to stress the importance of enforcing the condition that it is for two year temporary period.

The clerk was also asked to contact Highways about Shaw Lane. The Parish Council is concerned about the lack of passing places on this narrow road and with developments on Shaw Lane this will make the situation even worse.

11/18 Safety Inspection Reports for Allotments and Marsh Common

The reports for the Allotments and Marsh Common were noted.

Cllr Harrop said she had concerns over Plot 11b, but has been informed by the allotment holder that they are leaving. The plot has been offered and accepted by the next person on the waiting list.

She also mentioned that the possibility of forming an Allotment Association is an item on the agenda for the annual meeting of allotment holders on 24th January. If there is interest in forming an Allotment Association, then further information will be provided to the Parish Council.

12/18 Rose Garden

The Ovenden Wind Farm Grant application was not successful. The clerk is in the process of gaining further information about the application.

Other Oxenhope applications were successful, including the Millennium Green, as well as the cricket, football and bowling clubs.

13/18 Correspondence

Resolved:

The following new correspondence was considered:

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- a) Emails to and from Stewart Pedley, Bradford MDC about the Vehicle Activated Sign (VAS) on Station Road. Noted.
- b) Email from Kevin Campbell-Wright about Perseverance Fold. Noted. Cllr Ashcroft asked that in future details of any meetings be circulated so that councillors could attend.
- c) Email to and from Peter Biedukiewicz about sending out Precept information. Noted.
- d) Email from Andrew Marshall, Bradford MDC about Green Belt Review Methodology. Noted.
- e) Email from Cllr Poulsen about re-instating bus route between Keighley and Halifax. Noted.

14/18 Financial Matters

Resolved:

- a) To authorise the final draft of the 2018/19 budget.
- b) To not authorise expenditure of £1,100 (£1,320 including VAT) for the removal of shrubs and trees (other than cherry trees from the Rose Garden). Councillors felt that given that the grant to the Wind Farm was unsuccessful, phasing of expenditure on the Rose Garden needed to be agreed and other sources of funding investigated. Cllr Maw suggested the Craven Trust might be a source of funding.
- c) To authorise expenditure of £277.50 to AWB Charlesworth Limited to review the Head of Terms for the proposed lease from Bradford MDC for the lease of the Rose Garden.
- d) To authorise (following legal advice) a maximum payment of £250 to Pixsy Case Management to resolve the claim for copyright infringement.
- e) To authorise the transfer of £5,000 from the business reserve account to the current account.
- f) To authorise the following accounts for payment:

Payee	Cheque no.	Amount	Description
H3G (Three)	Direct Debit	£10.00	Phone
SLCC	101274	£128.00	Annual membership of the Society of Local Council Clerks
HMRC	101275	£487.30	PAYE and employer NI payments for October to December 2017
Ken Eastwood	101276	£7.21	VAT element of Screwfix invoice missed from payment made in December 2017

- g) To note the following payments previously authorised:
Clerk's salary and home working allowance (01.01.18 - 31.01.18)
- h) To note the bank reconciliation and budget. Noted.

Signed.....

15/18 Minor items and items for next agenda

Feedback from allotment meeting.
Phasing of Rose Garden.
Update on timing of NDP.

16/18 To note the date and time of the next meeting

The next monthly meeting will be on Wednesday 14th February 2018 at 7.30 p.m.

The meeting closed at 8.55 p.m.