

**MINUTES OF THE MONTHLY MEETING OF OXENHOPE PARISH COUNCIL
HELD ON WEDNESDAY 13TH JUNE 2018 AT OXENHOPE METHODIST
CHURCH, COMMENCING AT 7:30 PM**

Present: Cllr Ken Eastwood (Chair)
Cllr David Ashcroft
Cllr Karen Faulkner
Cllr Robert Goulding

In attendance: Worth Valley Councillor Russell Brown
Worth Valley Councillor Chris Herd
Worth Valley Councillor Rebecca Poulsen
Miran Rehman
Police Sergeant Adam Beecroft
8 members of the public

94/18 Apologies for absence and Approval of Reasons for Absence
Apologies for absence have been received from Cllrs Harrop, Hopkinson, Maw and McManus. The reasons for absence were approved.

95/18 Disclosures of Interest
None.

96/18 Applications for a Dispensation
None.

97/18 Minutes of Meetings (previously circulated to Members)
a) The minutes of the Parish Council's monthly meeting held 9th May 2018 and the extraordinary meeting held on 23rd May 2018 were confirmed as true and correct records, subject to the following amendment to minute 79/18 c):

Cllr Harrop explained that she had had a conversation with Mr. Kevin Whitaker from Bradford Council Highways to discuss the road surface on Denholme Gate Road near Charles Court. She had also had a site meeting with Mr. Andrew Hargreaves, Senior Engineer, Bradford Council Highways.

b) To discuss any matters arising from the minutes.
None.

c) The June Outstanding Issues Report was noted.

The Parish Council has had a meeting and taken the necessary steps to address the requirements of the General Data Protection Regulation and this item can be removed from the outstanding issues report.

Cllr Ashcroft asked for the Clerk to provide a summary of Section 106 money.

Signed.....

1904

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98/18 Guest Speakers - Police

Sergeant Adam Beecroft started by introducing himself to the meeting as the Sergeant for the Worth Valley Ward.

He reported there had been 10 crimes reported, which were four thefts from cars, one theft of a car, four attempted burglaries and one actual burglary.

He explained that there had been a spike in crimes in the area. There were five crimes committed on the night of 31st May. The three suspects had been caught on CCTV, but their faces were not visible. The information had been passed on to the Intelligence Unit, but their identity was not currently known. He stated they were probably travelling criminals.

There was an attempted burglary on 24th May, with a vehicle possibly being linked to this incident.

He explained that the crime of burglary had been reclassified a year ago and burglary from sheds are now part of burglary figures, so it can look like there has been a big increase in burglaries.

There has been one arrest relating to a domestic incident.

He has asked for overtime for additional traffic police presence in the village, which should provide a response to recent incidents and hopefully get results.

There were no questions from the floor for PS Beecroft, but Cllr Ashcroft asked if there was any advice for residents, given the recent spike in crime. PS Beecroft replied that it would help if residents removed shovels and ladders as these were often picked up and used by criminals when a property is targeted.

He also stressed that crimes need to be reported to the Police and not just shared on Facebook. If a suspicious vehicle is spotted, he urged people to ring 101.

He was asked about whether it would be useful to have CCTV in the village, but replied that criminals were generally not deterred by CCTV. They just cover their faces. He was also asked about the usefulness of Automatic Number Plate Recognition (ANPR) systems. He stated that a lot of the time vehicles used in crime are either on false plates or the vehicle is stolen.

He was asked about where Police would come from to an incident in Oxenhope. He replied that the local police station is Keighley, which is part of Bradford district. The first response would be from Keighley Police Station.

He then talked about criminals scoping an area, looking out for where nice cars are kept. This happens everywhere. He emphasised that where possible nice cars should be kept out of sight. Also tools should be in garages and boxes from new equipment or gadgets should not be left on view.

Cllr Eastwood said he had been contacted someone whose elderly mother lives in the village. Shortly after an attempted burglary the lady concerned had been targeted by a cold caller claiming to be undertaking an energy survey, as a means of gaining access into the property. Cllr Eastwood asked if there had been other reports of similar doorstep crime. PS Beecroft said there had not been any specific increase in this type of activity in Oxenhope.

Cllr Eastwood then asked about recent youth nuisance incidents in the park. There had been a query from a resident, whose daughter had been hit by rocks thrown by teenagers in the park. There had been earlier incidents when youths had thrown stones onto the bowling green. This had not been reported, so the anti-social behaviour had not been nipped in the bud. Cllr Eastwood expressed concern that with the approach of the summer holiday there might be an increase in similar behaviour.

PS Beecroft emphasised the importance of reporting concerns directly to the Police, rather than posting on Facebook. The Police do not monitor Facebook and were not aware of the previous incidents. He said incidents could be reported to 101 or by using the Police app. 999 should be used if an incident was in progress. He stressed the importance of reporting suspicions even if it seemed like something or nothing.

He said the Police will be in attendance for the Straw Race and will be pushing this message at that event.

A member of the public asked about the presence of PCSOs in the village and also stated that if incidents are not reported then the Police will not get the funding to address the problem. PS Beecroft agreed that this was the case.

Cllr Ashcroft mentioned an incident on Millennium Green, when stones were thrown at a dog. He stressed the importance of everyone realising they have a responsibility to address this kind of behaviour.

PS Beecroft reported that a new PCSO had started in the Worth Valley. This would provide additional Police presence in the area.

A resident asked about contact numbers for Neighbourhood Police. PS Beecroft agreed to provide updated information that can be displayed on noticeboards in the village. He also said he would provide a link to the Police reporting app.

PS Beecroft was thanked for his contribution and left the meeting.

99/18 Public Question Time

A resident raised the issue of the bridge on Mill Lane / Harry Lane and gave the clerk photos of a lorry blocking the bridge to pass on to Bradford MDC.

Another resident asked for an update on the Rose Garden and for information on a possible water supply and about Incredible Edible.

Cllr Eastwood said the first step needed to be setting up the first meeting of Friends of the Rose Garden Group. A resident stated that many of the allotment holders were keen to offer help. The clerk agreed to contact allotment holders once a meeting date had been arranged.

The issue was raised of people finding it difficult to obtain information and updates from Oxenhope Online. Cllr Eastwood explained that this was an issue more generally with Facebook, which had changed its algorithms and people were no longer routinely seeing posts in their timelines from Facebook Pages they had liked. He encouraged people to visit Oxenhope Online periodically.

A meeting date of Wednesday 4th July was proposed. The Clerk will confirm the date once the availability of the Methodist Church had been confirmed.

100/18 Guest Speakers - Worth Valley Ward Councillors

Cllr Poulsen said that a community clean up has been arranged at Penistone Hill on Saturday 16th June from 11 a.m. to 1 p.m. with equipment provided.

She said there would be a Street Surgery on 23rd July in Oxenhope with Ward Councillors and the Police. This would start at 2.45 p.m. at the school and then there would be a general walk round the village, ending up in the Community Centre from about 4.30 p.m. This would be an opportunity for residents to raise any issues affecting Oxenhope. This event has been undertaken in other villages. Cllr Poulsen said Parish Councillors would be welcome to join the event.

She reported that the Highway scheme for double yellow lines round Cross Lane and Station Road area will be going to the Keighley Area Committee on 21st June as there have been two objections.

A resident mentioned the double yellow lines at the top of West Drive, which appear to stop short. This could be because the work has not yet finished.

Cllr Brown then talked about the Tour de Yorkshire. He said the Oxenhope sign would need removing. However, as the bunting and rosettes are being kept in place through the summer, it was suggested it would be good to keep the sign in place until the end of the summer. Cllr Goulding offered to provide storage space for the sign once it is taken down.

Following on from the success of the Tour de Yorkshire projects, Cllr Brown talked about plans for the longer term, involving Science, Technology, Engineering and Maths (STEM subjects) in schools.

He also said lessons had been learnt from reviewing the TV coverage of the event. On the back of this, he is looking at environmental projects and funding for these. Oxenhope could be a possible place for this project and he would want the school to be involved. The aim would be to run the project across the district but it could possibly be based in Oxenhope.

Cllr Eastwood commented that it is good when the community comes together, as it did for the Tour de Yorkshire project and any opportunity to build on this would be supported.

There were no questions for Ward Councillors. They were thanked for their reports.

101/80 Planning

The following planning applications were considered:

Resolved:

- a) **18/01880/CLP** Single storey rear extension at Keepers Lodge, Hebden Bridge Road, Oxenhope, BD22 9QQ. The Parish Council raised no objection.
- b) **18/01764/CLL** Replacement windows at 8 - 10 Hill House Lane, Oxenhope, BD22 9JH. The Parish Council raised no objection.
- c) **18/02032/HOU** Two storey side extension at Thornton Moor Reservoir House, Thornton Moor Road, Oxenhope, BD22 9SP. The Parish Council raised no objection.
- d) **17/06489/MAF** Conversion of former mill into seven residential units and construction of five new dwellings: RE-CONSULTATION: REVISED PROPOSALS RECEIVED 16 MAY 2018 (REDUCTION IN NEW-BUILD FROM 10 TO 5) at Brooks Meeting Mill, West Shaw Lane, Oxenhope BD22 9QS

Cllr Ashcroft commented that even though the amended proposal was for a reduced number of new build properties, they still appeared as modern town houses. His objection was that it looks like a housing development rather than a mill conversion. It was also in a visible location, which can be seen from a wide area.

He queried the lack of objection from Highways, given how narrow West Shaw Lane is and the increase in traffic from the development. He felt the Parish Council should still object to the development on this ground as well.

A member of the public, who is involved with the development, said they had spent time with the architects looking at how the plans could be altered to address Parish Council concerns. By changing the plans and lowering the internal floors, they no longer needed to increase the height of the frontage.

They stated that by reducing the number of new builds at the back of the mill, they were trying to satisfy the comments made by Parish Council. Lowering the floors would mean additional costs, but having lived in the village for 28 years, they stated they wanted the village to be on board with the development. However they stated that it was a commercial venture and costs needed to be met.

They pointed out that there was already planning approval for 10 units (5 in the mill conversion, and 5 new build). This application only amounted to 2

additional units within the same footprint. They stated that they felt this was not unreasonable and would not lead to much more traffic. They said they could always go back to the original approved plans.

Cllr Ashcroft stated that traffic has become more of an issue.

Cllr Eastwood acknowledged that the developers had tried to address the issues raised by the Parish Council. However he said there is an issue with the road and it had been mentioned in traffic surveys undertaken for the Neighbourhood Development Plan.

The member of the public was thanked for attending the meeting.

The Parish Council objects to the revised planning application as the new build are not in keeping with the area and it will have a detrimental impact on the local highway (West Shaw Lane).

- e) **18/02079/HOU** Ground floor extension at West View, Upper Town, Oxenhope BD22 9LN The Parish Council raised no objection.

102/80 Safety Inspection Reports for Allotments and Marsh Common

The reports for the Allotments and Marsh Common were noted.

Cllr Goulding reported he had had a delivery of stone and would deliver some to Marsh Common as agreed and authorised at the May Parish Council meeting.

103/80 Correspondence – New Resolved:

- a) Consultation paper from Yorkshire Local Councils Association (YLCA) on Unauthorised Development and Encampments. Noted.
- b) Email from Bradford Council about Station Road about clearing arch under bridge and re-instatement of weir. The work has now been completed. Noted.
- c) Email re Bridge on Mill Lane / Harry Lane. Noted. The clerk was asked to send the photographs provided by a resident to Bradford Council's Highways Department.
- d) Email from YLCA about Strategic Plan for NALC. Cllr Eastwood asked Councillors to consider this document and if they wanted to respond to it to do so via the Clerk.
- e) Email from Big Ideas about First World War commemoration programmes. Noted. The idea of bell ringers was welcomed.
- f) YLCA Training Programme July to November 2018. Noted.

- g) Email from Secretary Oxenhope Millennium Trust about suggested relocation of Oxenhope Co-op. The Clerk was asked to respond to the original query about a possible re-location of the Co-op.

104/80 Correspondence – Response sent

The correspondence where responses have already sent was noted.

- a) Emails to residents concerning the Rose Garden.
b) Email about attempted burglary.

105/80 Neighbourhood Development Plan (NDP) update

The NDP report was noted.

Cllr Faulkner volunteered to help at events planned for 14th and 21st July. The Clerk was asked to contact Cllr McManus about the numbers needed at each event.

106/18 Standing Orders (update)

Resolved:

To authorise the removal of the following paragraph from the Standing Orders approved at the May 2018 Parish Council meeting, as it is no longer a requirement:

“The Council shall appoint a Data Protection Officer.”

107/18 Financial Matters

Resolved:

- a) To authorise expenditure of up to £650 for fence repairs at the allotments.
b) To authorise expenditure of £45 for Cllr Faulkner to attend the “Developing your Skills as a Councillor” course on 25th July.
c) To authorise Cllr Goulding to be a signatory on the bank account (along with the current bank signatories, Cllr Eastwood, Cllr Harrop and Cllr Maw).
d) To authorise the following accounts for payment:

Payee	Cheque No.	Amount	Description
H3G (Three)	Direct Debit	£10.00	Phone
Russell Brown	101294	£500.00	Tour de Yorkshire Community Art Day
Oxenhope Methodist Church	101295	£72.00	Hire of Methodist Church January to March 2018
Digital Nomads	101296	£112.80	Encrypted USB drive for Clerk
Npower	101297	£73.25	Electricity Christmas lights

- d) To note the following payments previously authorised: -
Clerk’s salary and home working allowance (01.06.18-30.06.18)
e) To note the budget and bank reconciliation for 2018/19.

Signed.....

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108/18 Minor items and items for next agenda

Cllr Faulkner raised the issue of traffic and parking outside Co-op. she stated that parking round Perseverance Fold and up to Lamb Inn was getting more of a problem. Parking is available to Perseverance Fold but not for the cottages further up. If there is more development in village, she was concerned that the roads could not cope.

Cllr Eastwood said this was certainly a pinch point. It was suggested that the Council invite a Highways officer to attend a Parish Council meeting and Cllr Ashcroft suggested this might be included in the Street Surgery.

109/18 Date and time of the next meeting

The next monthly meeting will be on Wednesday 11th July 2018 at 7.30 p.m.

110/18 Staffing Committee Minutes

The public and press were excluded from the meeting for this item.

Resolved:

To authorise the recommendations of the staffing committee meeting held on 9th May 2018.

The Clerk was thanked for her work over the past year.

111/18 Financial Matters – Staffing

Resolved:

To authorise the financial recommendations from the staffing committee amounting to an increase in staffing costs of £500 in 2018/19.