



# **OXENHOPE PARISH COUNCIL**

Signed: *Janet Foster* 5<sup>th</sup> October 2018  
Mrs Janet Foster, Clerk to the Parish Council  
Tel No.: 07972717058  
E-mail: [clerk@oxenhopeparishcouncil.gov.uk](mailto:clerk@oxenhopeparishcouncil.gov.uk)

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**You are summoned to attend the monthly meeting of Oxenhope Parish Council to be held at 7.30 p.m. on Wednesday 10<sup>th</sup> October 2018 at Oxenhope Methodist Church**

## **AGENDA**

### **161/18 Apologies**

To note any apologies offered and approve reasons for absence.

### **162/18 Disclosures of Interest**

To receive disclosures of pecuniary interests and other interests from members on matters to be considered at the meeting.

### **163/18 Applications for a Dispensation**

To grant, or otherwise, the applications as received by the Clerk.

### **164/18 Minutes of Meetings (previously circulated to Members)**

- a) To confirm the minutes of the Parish Council's monthly meeting held on 12<sup>th</sup> September 2018 as a true and correct record.
- b) To discuss any matters arising from the minutes.
- c) To receive information on the October Outstanding Issues Report (Appendix 1) and decide further action where necessary.

### **165/18 Public Question Time**

To welcome members of the public and to receive their representations.

### **166/18 Guest Speakers**

- a) Police
- b) Worth Valley Ward Councillors
- c) John Parkin, Headteacher at Oxenhope C of E School

### **167/18 Planning**

To consider and decide upon the following planning application:

- a) **18/03883/FUL** Construction of timber framed and clad stable / sheep shelter at 2 - 4 Upper Marsh Lane Oxenhope BD22 9RH

### **168/18 Safety Inspection Reports for the Allotments and Marsh Common (Appendix 2)**

To note the reports for the Allotments and Marsh Common

**169/18 Correspondence (Appendix 3)**

To consider the following new correspondence received and to decide action where necessary: -

- a) Minutes from the Liaison Meeting between Bradford MDC and Local Councils held on 21<sup>st</sup> March 2018.
- b) Email from Cllr Poulsen with Highways response to query about Greenacres.
- c) Email from Ovenden Wind Farm Fund.

**170/18 Rose Garden**

To receive a verbal update from Cllr Eastwood.

**171/18 Invitation to speak at National Association of Local Councils (NALC) Conferences**

To note that Cllr Eastwood has been invited to speak at NALC's National and Spring conferences, representing Oxenhope Parish Council to discuss experience of engagement and communication.

**172/18 YLCA Annual Conference & Local Councils Liaison**

To receive verbal feedback from Cllr Eastwood following attendance at a YLCA conference and a recent Bradford MDC Local Councils Liaison meeting.

**173/18 Neighbourhood Development Plan (NDP)**

To receive an update from Cllr McManus on the NDP.

**174/18 NDP Photography Competition**

To review the entries for the NDP photography competition and decide on the winners for the following categories:

- Architecture
- Landscape
- Heritage
- Movement and Travel
- Agriculture
- Village Life
- Leisure and Recreation

**175/18 Financial Matters**

- a) To note the External Audit report for 2017/18 (Appendix 4).
- b) To note the valuation of the Prudential Investment (Appendix 5). Please note any change in value will not be recognised until the end of the financial year.
- c) To authorise, or otherwise, expenditure of up to £185 for Cllr Eastwood for accommodation costs to attend the NALC National and Spring conferences.
- d) To authorise, or otherwise, expenditure of £41.98 (plus VAT) for purchase of laminator and laminating pouches.
- e) To authorise, or otherwise, to remove P. Cusdin and add Cllr Goulding as a signatory on the Prudential Account, (along with existing signatory Cllr Eastwood).

f) To authorise, or otherwise, the following accounts for payment:

<b>Payee</b>	<b>Cheque No.</b>	<b>Amount</b>	<b>Description</b>
H3G (Three)	Direct Debit	<b>£10.00</b>	Phone
HMRC	101314	<b>£524.81</b>	PAYE and Employer NI for July to September 2018
PKF Littlejohn LLP	101316	<b>£240.00</b>	External Audit fee
J Parker Dutch Bulbs (Wholesale) Ltd	101317	<b>£208.74</b>	Spring Bulbs for Rose Garden
Digital Nomads	101318	<b>£27.47</b>	Printing and laminating costs
Janet Foster		£71.08	Expenses 01/07/18 - 30/09/18
		£60.75	Mileage 01/07/18 - 30/09/18
	101319	<b>£131.83</b>	<b>Total</b>

g) To note the following payments previously authorised: - Clerk's salary and home working allowance (01.10.18 - 31.10.18)

h) To note the budget and bank reconciliation for 2018/19 (Appendix 5).

**176/18 Minor items and items for next agenda**

To discuss minor items and to note items for the next agenda.

**177/18 To note the date and time of the next meeting**

The next monthly meeting will be on Wednesday 14th November 2018 at 7.30 p.m.

**THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME**